



GHATKOPAR JOLLY GYMKHANA

Jugaldas Mody Marg (Kiroli Road), Ghatkopar (W), Mumbai - 400 086.

Tel.: 022-2511 2137 / 022-2502 1066

Sr. No. _____

APPLICATION FOR RESERVATION OF RESIDENTIAL ROOMS

To,
The Secretary
Ghatkopar Jolly Gymkhana
Mumbai.

Dear Sir,

To Be Filled in case of Foreigner

Passport No. _____

Place of Issue : _____

Visa No. _____ Valid Upto : _____

(Attach Xerox Copy of Passport)

I hereby propose myself / my guests Mr. / Mrs. / Miss _____
for the purpose of Residential Accommodation in our Gymkhana. Their particulars are given below:

1. Name in full (In block letters) _____

2. Nationality : _____ Married / Single : _____ Age: _____

3. Permanent Address of the Guest(s) _____

Coming From : _____ Going to : _____

Profession or Occupation of the guest(s) : _____

If in business or service, name & address of the office : _____

Designation: _____

4. Tel. No : (R) _____ (O) : _____ in Mumbai (if any)

Mobile No : _____ E-Mail _____

5. Accommodation required for _____ days From _____ to _____

(Check-in time 11.00 AM & Check-out time 09.00 AM)

MEMBER'S DECLARATION

SIGNATURE OF GUEST

In the event of the above Guest's failure to pay the requisite amount of deposit or to settle the dues of the Gymkhana for this booking or food bill as well as to vacate the room on the appointed date, I guarantee the payment that all such dues that may become payable by me / my guest and I hereby give by consent that all such dues can be debited to my account and the same will be paid by me in full on demand. I and my above guests further agree to abide fully with the rules and regulation of the Gymkhana, and in case of any failure on his / their part to do so, the entire liability will be of mine.

Yours Faithfully,

Signature of Member : _____ Contact No. : _____

Name of Member in Full : _____ L. M. No. _____

Place : Mumbai

Date : _____ 20

- Member will ensure to obtain the printed receipt of Gymkhana duly signed, against all payments made.
- Members are requested to pay 100% advance for confirmation of Guest Room Bookings
- **FOR RULES SEE OVERLEAF**

P.T.O.

RULES AND REGULATION FOR BOOKING AND ALLOTMENT OF THE RESIDENTIAL ROOMS

1. TARIFF :

Deluxe Room	Rs. 3571/- + 12% GST
Extra Bed	Rs. 536/- + 12% GST

Charges will be as per the tariff in force. Tariff if revised will also be applicable to all advance bookings from the date of revision

2. Cancellation is to be made in writing and in advance. The cancellation charges will be as follows:
 - **50% MINIMUM CANCELLATION CHARGES ON ALL Reservations of Guest Rooms.**
 - **75 % of the room rent If cancelled after confirmation of booking 7 Days prior to confirmed date of arrival.**
 - **100, Thereafter or - NO SHOW"**
3. **MEMBER / MEMBER'S GUEST BELONGINGS :** The Gymkhana Management will not be responsible for the loss of or damage to, Member / Member's Guest, resident, belongings, property or valuables due to any cause whatsoever including loss or theft and damage due to acts of God, the republic's enemies, war, Insurrection, civil commotion, fire, earthquake etc.
4. No Booking shall be deemed to be confirmed or binding upon the Gymkhana unless requisite rental charges and deposit amount covering the full period of stay is paid in advance.
5. The person occupying the room must vacate the rooms at the appointed time and date
6. Request for extension of period can be considered provided the room is available.
7. Only one extra bed is permissible per room
8. In the event of the members / Guests refusing to vacate the room at the fixed day and time, the Gymkhana Management shall be at liberty and shall have full authority to get the occupant out of the room with bag & baggage & to take any further action as deemed fit in the interest of the Gymkhana.
9. The resident members shall see that they and their guests are properly dressed while in the Gymkhana. Members / Guests are not allowed to sit / eat or drink in Corridor / Gallery or Alleys.
10. Person mentioned in the application will only be allowed to STAY in the Guest Rooms.
11. Residents are entitled to receive visitors in their rooms from 7.00 am to 10.00 pm Such non-member visitors shall be persons accepted in general society.
12. Commercial business activities / Interview in Guest Rooms are not allowed.
13. The waiter service is available in the rooms during following hours:

Timing

07.30 am	To	11.00 am	(Tea & Breakfast)
12.30 pm	To	03.00 pm	(Lunch) Last order to be placed before 2.30 pm
04.00 pm	To	09.00 pm	(Tea & Snacks)
07.30 pm	To	11.00 pm	(Dinner) Last order to be placed before 10.30 pm

No alcohol will be served in the Room - Only Veg. Food is allowed in Gymkhana Premises.

14. The Management will try its level best to ensure that various facilities and services in the room are in working condition. The Management will not be responsible for any last minute breakdown due to unforeseen factors.
15. Refund should be taken within 7 days of settlement of room bill.
16. Any incorrect information about the Occupant in the Room filled by a member / Guest may lead to serious disciplinary action
17. Right of admission reserved. The Gymkhana reserves the right to amend any rules and regulations at any time without notice. The decision of the Gymkhana shall be final and binding

I agree to all above rules & regulations.

Signature of Member : _____ Contact No. _____

Name of Member : _____ L.M. No. _____

FOR OFFICE USE ONLY

Received Rs. _____ Rupees in Words _____

Vide Receipt No. _____ Date : _____